

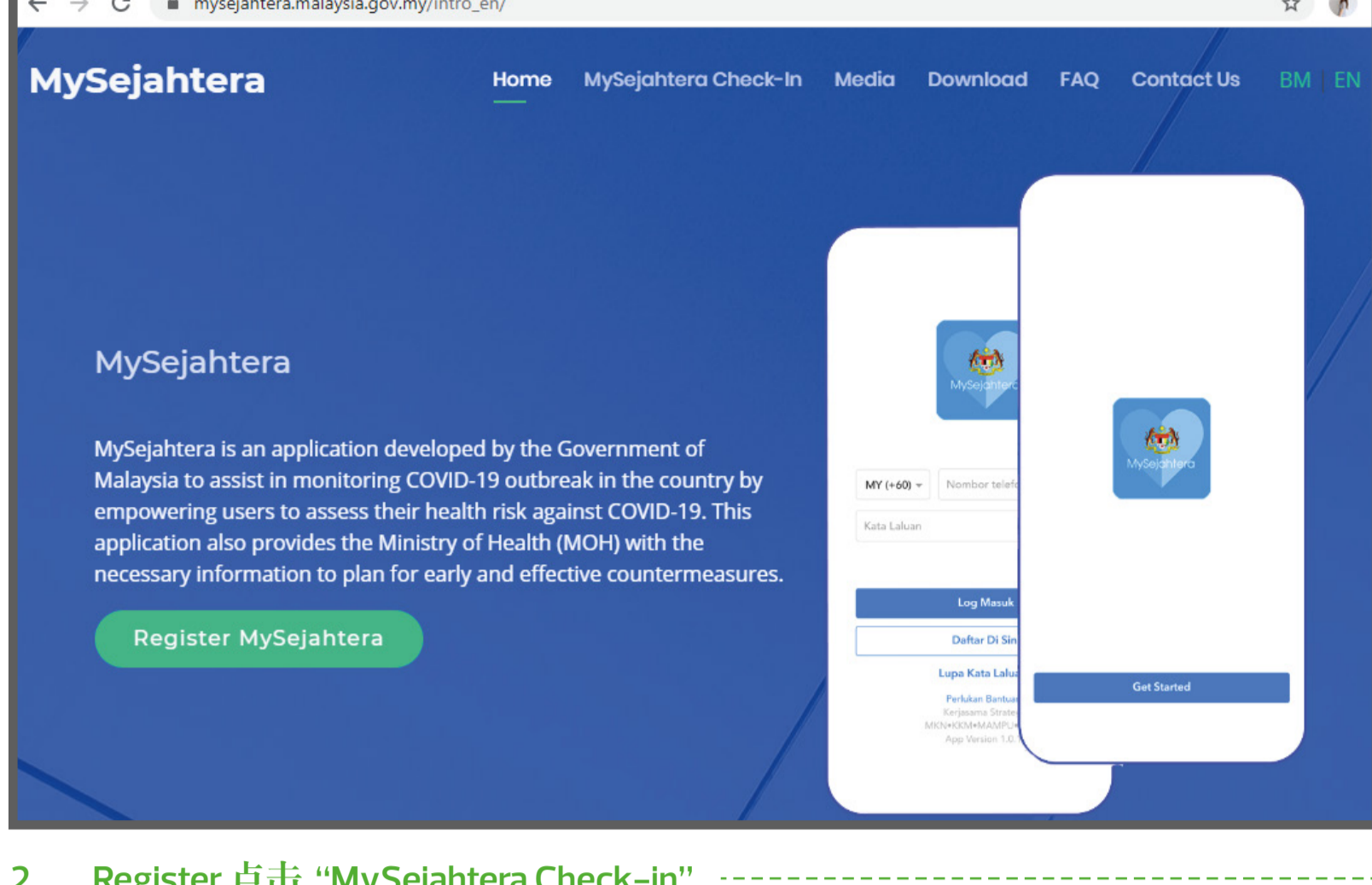


According to latest updated SOP released by MKN, employees and visitors are encouraged to download and register "MySejahtera" mobile app, and premise owners need to create QR code to allow employees and visitors to scan and check in.

根据MKN最新发布的营业标准作业程序(SOP), 鼓励员工和访客下载和注册 MySejahtera手机应用程序, 而大部分零售业雇主需创建QR码以让员工和访客扫描登入。

## Premise Owner Registration 雇主注册 Create QR Code 创建QR码

### 1. Login website 登入网页 <https://mysejahtera.malaysia.gov.my/>



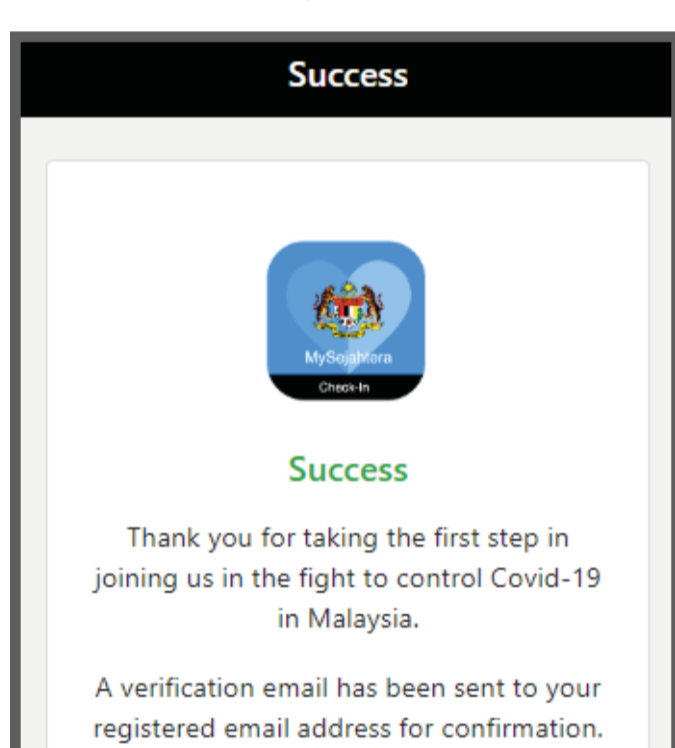
### 2. Register 点击 "MySejahtera Check-in"



### 3. Sign up by Mobile Number or Email 使用手机号码 / 电邮注册



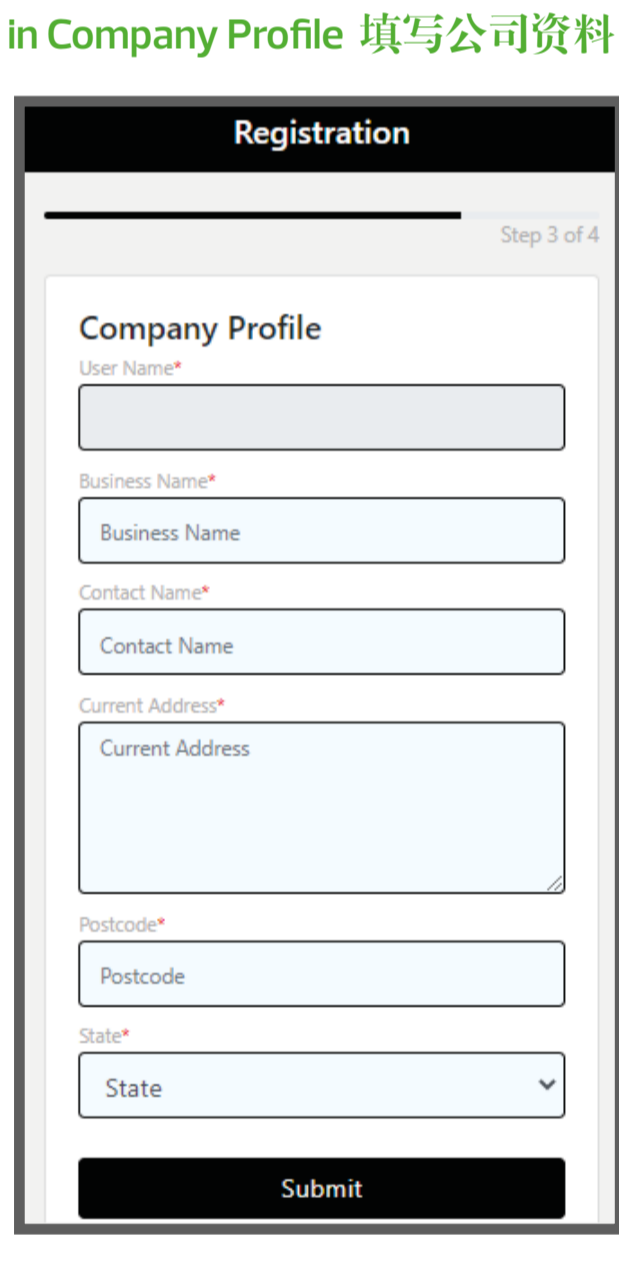
### 4. Verification 验证



**Mobile Phone 手机号码**  
6 digit OTP sent via SMS to registered phone number  
OTP验证码会发去注册手机号码

**Or 或**  
**Email Address 电邮**  
Verification link sent to registered email address  
验证链接发去注册电邮

### 5. Fill in Company Profile 填写公司资料

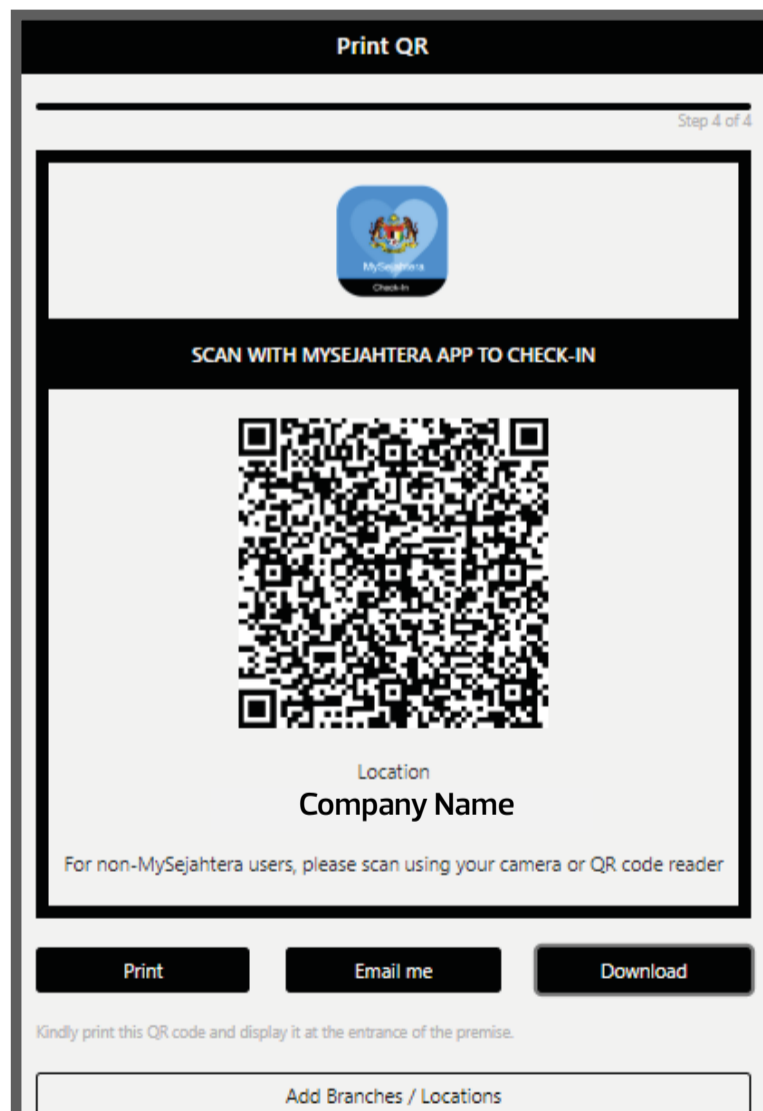


**Business Name 公司名字**  
**Contact Name 联系人名字**  
**Current Address 地址**  
**Postcode 邮编**  
**State 州属**



### 6. Download & Print out QR code 下载和打印QR码

### 7. Add Branches/Locations (if any) 增加分行地址

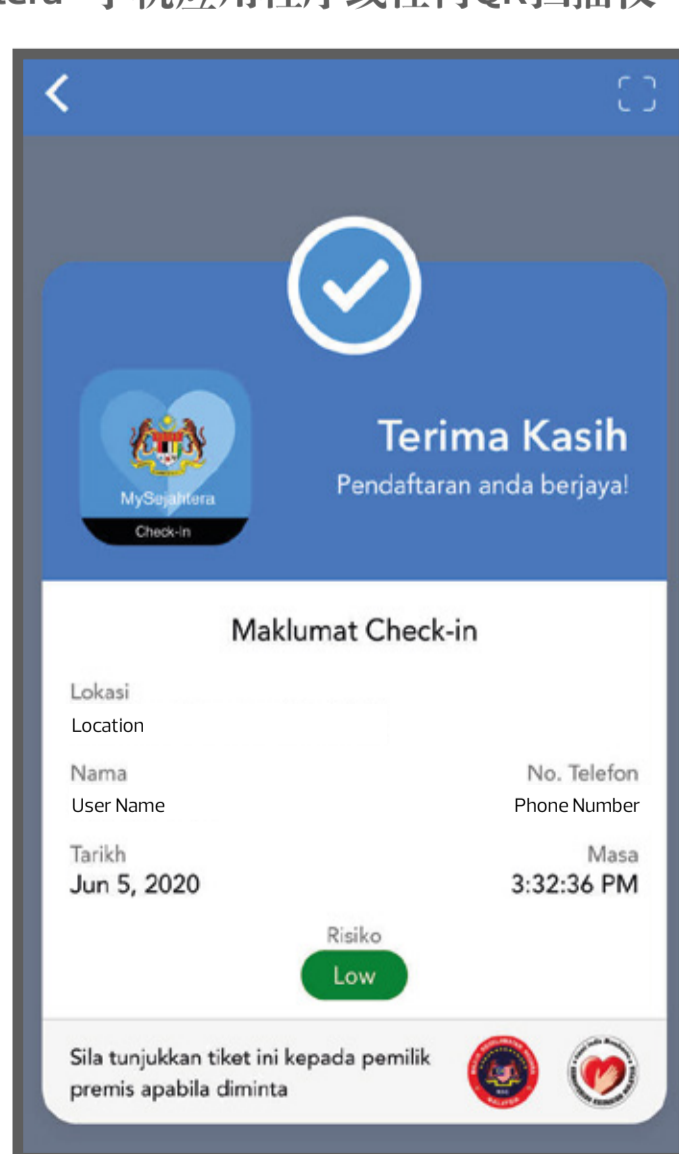
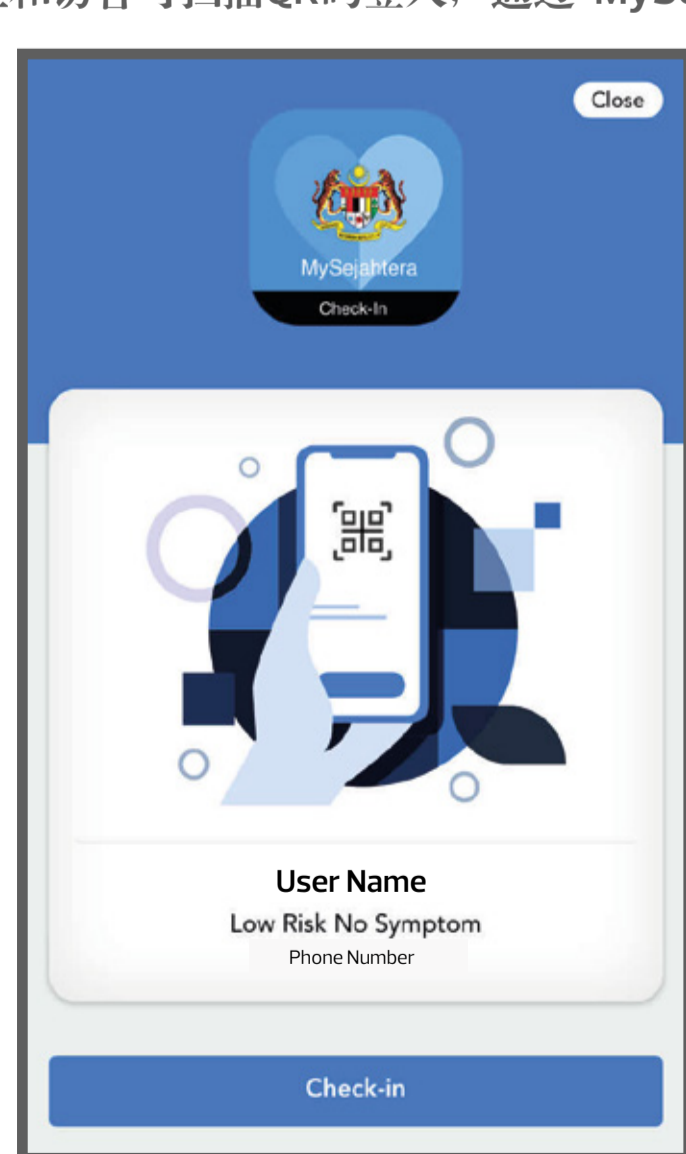


**Complete! 完成啦!**

## Employee/visitors check in 员工/访客登记

Employee / visitors can check in by scan QR code via App "MySejahtera" or any QR Scanner

员工和访客可扫描QR码登入, 通过"MySejahtera"手机应用程序或任何QR扫描仪



## Contact Us

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**Stay safe**  
**Stay connected**

Due to government regulations, we are now working remotely, using robust technology in order to continue providing an effective client service. As ever, we remain committed to adjusting and communicating with you as circumstances change.