

THE POWER OF BEING UNDERSTOOD
ASSURANCE | TAX | CONSULTING



RSM

Your administration. Our expertise. One seamless process.

Administrative Services by RSM

Supporting entrepreneurs with a forward looking mindset.

More control over your administration and confidence in what lies ahead? Choose RSM

As a business owner, you want to stay in control of your finances, remain compliant with regulations, and continue to grow your business. However, the ever-changing legislation and increasing administrative requirements can be both time-consuming and complex.

At RSM, we understand the challenges business owners face. With our accountancy and business advisory services, we ensure that you can focus on growing your business, whilst we monitor the figures and the financial impact of your strategy.

What can you expect?

Together, we identify the management information you need and develop a clear plan tailored to your business.

Where needed, we optimise and automate your financial administration. We also provide specialist VAT support. You will gain greater control, valuable insights and peace of mind.

Working with RSM.

At RSM, we believe your administration should be simple and efficient. That's why we work with Exact Online, tailored to your needs, without requiring you to purchase your own licence. This licence is provided for a fixed fee, giving you a transparent and hassle-free solution.

Your administration is directly connected to our Exact Online environment.

We ensure your administration is set up efficiently, enabling a streamlined way of working, now and in the future. You can access your administration at any time, online or via the mobile app. This gives you real time insight into your financial data while allowing you to collaborate and communicate directly with your RSM adviser.

Efficient, transparent and professional collaboration

- Access your administration whenever and wherever you need it.
- Efficient payment processes
We can configure your payment process so that payments are prepared in advance. All you need to do is authorise them. This allows you to stay in control of your cash flow while saving valuable time.
- Up to date purchase invoices
Your purchase invoices are continuously updated, even before they have been approved internally. We can integrate invoice processing with your internal approval workflow, enabling fast and controlled authorisation without delaying insight or decision making.
- Integrated sales invoices and quotations
Your sales invoices and quotations can be fully integrated into your financial administration. This allows you to work from a single platform while benefiting from direct communication and collaboration with your RSM adviser.

Core Administrative Processes

Purchase invoices

- Submit invoices directly to your accounting system by email or via the app.
- Digital invoice processing.
- Real time insight into outstanding payables.
- Option to implement an internal approval workflow.

Sales invoices

- Submit invoices by email, via the app, or fully integrated with your own software.
- Digital invoice processing.
- Create invoices and quotations directly from your accounting system.
- Real time insight into outstanding receivables.

Bank transactions

- Direct bank feeds integration via your bank or PSD2.
- Payments prepared for authorisation within the system.
- Final payment approval remains under your control.

Payroll journal entries

- Direct integration of payroll journal entries with your accounting system.

Fixed assets register

- Up to date overview of current asset book values.
- Automatic tracking of depreciations.

Accounting Insights

VAT Return

- The VAT return and VAT reconciliation are generated directly from the accounting records.
- VAT returns and any adjusted VAT filings are submitted via Exact.

ICP Return

- Internal Compliance Transactions (ICP) returns are submitted via Exact.
- Automatic integration with the VAT Information Exchange System (VIES) check.

Document Management

- Storage of invoices within the accounts.
- Option to store other documents.

Communication

- Dedicated point of contact.
- App for questions.
- Insight into outstanding items.
- Greater involvement through real-time insight.

Monitoring

- Reliable, high-quality financial insights.
- Interim reporting and budgeting.
- Work-related expenses scheme (WKR) overview for benefit in kind reporting
- Reference Classification System of Financial Information (RCSFI) integration for Standard Business Reporting (SBR reporting).

Are you ready to take the next step?

Get in touch with RSM and discover the benefits of our approach.



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