

# THE POWER OF BEING UNDERSTOOD

## ☐ APPLICATION FOR AN EMPLOYMENT CONTRACT

Name: \_\_\_\_\_

Application for the position of: \_\_\_\_\_

## ☐ APPLICATION FOR A TRAINING CONTRACT

Name: \_\_\_\_\_

Year to start training: \_\_\_\_\_

### OFFICE LOCATION

Please send to the office of your choice:

#### JOHANNESBURG

[johannesburg@rsmza.co.za](mailto:johannesburg@rsmza.co.za)

Executive City,  
Corner of Cross St & Charmaine Ave,  
President Ridge  
Randburg  
2125

#### CAPE TOWN

[capetown@rsmza.co.za](mailto:capetown@rsmza.co.za)

15 Greenwich Grove  
Station Road  
Rondebosch  
Cape Town 7700

#### DURBAN

[durban@dbn.rsmza.co.za](mailto:durban@dbn.rsmza.co.za)

Block A Surrey Park  
6 Barham Road  
off Essex Terrace  
Westville 3629

Please submit a copy of your [CV](#) and a [transcript of your results](#) with this application form

## PERSONAL INFORMATION

Surname:	
First Names:	
Name we should call you:	
Title:	
Cellphone number:	
Home telephone number:	
Email address:	
Postal address (term):	
Postal address (vacation):	
Residential address (term):	
ID number:	
Driver's license code:	
Car available for work:	
Home languages:	
Other languages:	
Race (For EEA purpose):	
Nationality:	
If not SA, valid student/work visa?	
Any criminal offences (details):	
Heard about us via:	

## EDUCATIONAL QUALIFICATIONS

### SECONDARY EDUCATION

Institution:	
Years attended: From – To	
Levels attained:	
Achievements/Awards:	

Please attach a certified copy of your matriculation certificate to this application form.

## TERTIARY EDUCATION

Degree:	
Institution:	
Years attended: From – To	
Degree obtained and year:	
Achievements/Awards:	

Please attach an original transcript of your results to this application form

## HONOURS/CTA/GDA etc

Degree:	
Institution:	
Year:	
Achievements/Awards:	

Please attach an original transcript of your results to this application form

## OTHER COURSES COMPLETED

<b>Course topic:</b>	
Course length:	
Establishment:	
<b>Course topic:</b>	
Course length:	
Establishment:	
<b>Course topic:</b>	
Course length:	
Establishment:	

## EMPLOYMENT HISTORY

Please start with the most recent

Position held:	
Dates of Employment: From – To	
Duties/Responsibilities:	
Reason for leaving:	
Salary (total cost):	
Benefits:	
Reported to/Manager:	
May we contact for a reference?	

## EMPLOYMENT HISTORY

Position held:	
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Reason for leaving:	
Salary (total cost):	
Benefits:	
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May we contact for a reference?	

## COMPUTER PACKAGES (please circle)

Microsoft Word	ADVANCED	INTERMEDIATE	BASIC	N/A
Microsoft Excel	ADVANCED	INTERMEDIATE	BASIC	N/A
Outlook	ADVANCED	INTERMEDIATE	BASIC	N/A
Caseware	ADVANCED	INTERMEDIATE	BASIC	N/A

## GENERAL

Leadership Roles:	
Sporting and other information:	
Any other information:	
Is there anything else which, if disclosed, could adversely affect our decision to employ you?	
Please provide details:	

Availability: \_\_\_\_\_

I hereby warrant that the information in this form is true and correct. I hereby consent to an ITC credit check being done.

I hereby consent to my personal information being collected, recorded, stored and updated, as well as the dissemination by means of transmission, and/or distribution of my personal information for the purposes of this application.

Signed at \_\_\_\_\_ on this the \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

Signature of applicant \_\_\_\_\_

**THE POWER OF BEING UNDERSTOOD**  
AUDIT | TAX | CONSULTING

